

PEEL WATERSHED
PLANNING COMMISSION
 TOGETHER FOR THE PEEL • CHUU TL'TI GEENJIT KHETOK

**Peel Watershed Planning Commission:
 Special Meeting #11 Minutes
 June 19, 2009
 By Teleconference
 Whitehorse, Yukon**

In Attendance:	
<u>Peel Watershed Planning Commission</u>	<u>Support Staff</u>
Albert Genier – Chair	Reg Whiten – Senior Planner
Ray Hayes	Heidi Faulds – Office Administrator
Steve Taylor	
David Loeks	
Peter Kaye	
Ron Crusikshank by teleconference at 10:45 am	
Ronald Johnson 11:18 am	
<u>Absent</u>	
Marvin Frost	

Agenda Item #1: Welcome and Review of Agenda	
Discussion Topic	Action Item
Meeting began at 10:42 am <ul style="list-style-type: none"> • Reg thanked all Commission members for coming • Commission members reviewed the agenda. <p>Motion #1: To accept the new agenda.</p> <p>Moved: 1st Dave Loeks 2nd Ray Hayes All in Favour Passed by Consensus</p>	

Agenda Item #2: Review and Approval of Previous Minutes	
Discussion Topic	Action Item
<ul style="list-style-type: none"> • The minutes of <u>April 7, 2009</u> were reviewed • Item # 3 Memo was drafted and received by Economic Development • Item # 6 Last line “If there is a lack of Chairperson Nadele and Sam would take over”. • Should read “ If there is a lack of Senior Planner Nadele and Sam would take over” • Motion 6 should be noted as Motion 5 • Item 8 should read” to accept Ron’s report regarding the reporting status of the funding” • Motion 7 should be Motion 6 • Item 9 -Motion 8 should read Motion 7 • Item 10 – Motion 9 should read Motion 8 • The minutes of <u>April 30, 2009</u> were reviewed: • Item 2 Albert questioned about the benefit of Reg attending the Niagara Falls CIP Conference, given targeted Sept 30 deadline for the Recommended Plan. Minutes changed to delete item 3b) and Reg agrees to raise the matter of attendance as part of his contract extension on unpaid leave at a future meeting date <p>Motion #2: To accept Meeting #8 Minutes, April 7, 2009 and Special Meeting #10 Minutes, April 30, 2009 with changes as outlined.</p> <p>Moved: 1st Dave Loeks 2nd Steve Taylor All in Favour Passed by Consensus</p>	<p>Make changes to Minutes</p>

Agenda Item #3: Old Business	
Discussion Topic: Meeting of the Chairs	Action Item
<ul style="list-style-type: none"> • Abbie, Shirley Frost and Doug Phillips met in May • Minutes were prepared for that meeting and Ron will be confirming with both Shirley and Doug that they are accurate • One idea at that meeting was that PWPC to appoint a secretary treasurer, and the members agreed it was not relevant at this point in time for the PWPC, however it may be a benefit for future Commissions. 	<p>Heidi to receive minutes on the Chairs Meeting for inclusion at next Board meeting</p>

Agenda Item #4: Directors Reports	
Discussion Topic	Action Item
<ul style="list-style-type: none"> • Abbie: had nothing more to add beyond his meeting of the Chairs; very concerned about the sustained disconnect between the SLC and First Nations leadership and possibly even the membership – suggests there needs to be a review of the SLC’s function/role going forward; • Ray: indicated little to report, and he has indicated no problems with ‘conflict of interest’ in his position at YG as he does not attend any meetings or parts of meeting where an agenda indicates Peel region business is being raised; Ron asked Ray if he was aware if YG had a policy regarding participation on public boards and Ray indicated he did not know of such a policy existing; Ray also mentioned brief general conversation on Draft Plan with Karen Baltgailis of YCS, and Blaine Walden of WTAY; • Dave: away on personal business in May; was in discussion with James Munson of Yukon News concerning their story on the Dept of Env technical submission • Steve: just indicated he was advised that the Dawson RLUP process was on hold with one reason apparently having to do with his nomination as a member to that new Commission • PJ: nothing to report • PLUPC MOU was brought forward May 22, 2009 at their annual Meeting. Albert was in attendance. 	

Agenda Item #5: Personnel	
Discussion Topic	Action Item
<p>Albert is excused due to conflict of interest</p> <p>a) Policy Amendment 6.5.7 with changes as proposed to read: “All employees are eligible for leave without pay for up to three months when they are being considered for an employment contract extension agreement. The time of the leave must be approved by the Senior Planner/Coordinator or Chair. Subject to operational requirements”</p> <p>“after they have completed either three years of continuous employment ” needs to be deleted</p> <p>b) staff extension agreements were approved for both Sam and Nadele to Sept 30/09 with additional term amendment noting additional term under Subcontract service:... that the Senior Planner deems there to be no conflict with primary employment duties or policies, and will be kept informed on these subcontract activities”.</p>	<p>1) Amend policy as approved, and Heidi to make change in digital version of PWPC Policies and Procedures Manual.</p> <p>2) Approve Sam and Nadele’s contract extensions to Sept 30 noting amendments</p>

Agenda Item #5: Personnel	
Discussion Topic	Action Item
<p>Make policy change to 6.5.7. of the PWPC Policies and Procedures with amendments as stated</p> <p>Motion #3 Moved: 1st Ray Hayes 2nd Steve Taylor All in Favour Passed by Consensus</p> <p>Motion #4 Approve Sam and Nadele’s employment agreements to Sept. 30. Moved: 1st Steve Taylor 2nd Ray Hayes All in Favour Passed by Consensus</p>	

Agenda Item #6 Correspondence	
Discussion Topic	Action Item
<ul style="list-style-type: none"> • Reg reviewed all the correspondence with commission members, including range of Draft Plan submissions from the public, and a few from stakeholder discussions. He explained all correspondence is being organized in both digital and hard-copy form for public review. ○ The two YLUPC letters of June 17 were received after Board packages were sent out: (1) the June 17th letter concerning the Draft Plan review was copied to the Parties, the Commission members indicated that letter would be made public after the Parties submission is received so as not to prejudice the public consultation process, and clarification of comments would be made by Reg (2) the copied letter to the SLC indicating that the PWPC would form part of the public record following approval of the June 19th minutes; Ray noted that there is general agreement the Parties review will proceed to July 31, and important to follow-up directly to the SLC with confirmation on target date, proposed briefing on Aug 5 and what the PWPC might expect to get in terms of response (channeling individual response or consensus-response from the SLC vs. separate submissions from the Parties direct to PWPC are all options). If positions not reconciled, then the PWPC will seek further clarification, but Dave emphasized the need to reiterate that the SLC is there to advise and guide but not direct the PWPC’s work. 	<p>1) Reg to respond to Ron clarifying any questions regarding the technical review with copy sent to both TWG and SLC given technical/policy questions raised.</p> <p>2) A letter to the SLC via J.Spicer be sent to seek clarification on the nature and form of response to the Draft LUP.</p>

Agenda Item #7: Detailed Proposed Work plan	
Discussion Topic	Action Item
<ul style="list-style-type: none"> • Reg reviewed with the work plan in detail with the commission; YLUPC agreed to cover Sam and Nadele’s time during the proposed leave period with specific assigned tasks related to the following <u>Nadele</u>: Meta-data transfer until July 31 <u>Sam</u>: YLUPC communications strategy, and 	<p>1) Reg to write to YLUPC and SLC indicating changes to workplan</p>

Agenda Item #7: Detailed Proposed Work plan	
Discussion Topic	Action Item
<p>paper on use of ‘Network Planning Decision’ Software (completed draft reports)</p> <ul style="list-style-type: none"> • Also note changes in workplan for Sept with only tentative plans to have document sent out for editing, and commitment will be to produce a working Draft version of the Recommended Plan, followed by final editing, printing and public summary document by Oct. 30 	<p>caused by Party review delay to July 31</p>


Agenda Item #8: Financial Report	
Discussion Topic	Action Item
<ul style="list-style-type: none"> • Heidi presented the variance reports, including the new May summary variance report required by YLUPC on a monthly basis. Heidi also expressed her concerns about the audit amounts and how/whether it is tendered/contracted out. Heidi also advised the commission that the Draft Land Tour went over budget; however she was trying to save funds in all areas. 	<p>Need to put YLUP on notice that the post-Rec Plan budget of \$30,000.00 they hold in trust may not be adequate because of Party delay and may need to present a budget amendment for carryover of work to Oct.</p>

Agenda Item #9: Next Steps	
Discussion Topic	Action Item
<ul style="list-style-type: none"> • Albert mentioned that SLC was a bad idea. They are not performing under the mandate in which they were directed, and want to make recommendations to YLUP later on value of such a Committee • Dave questioned if we can plan for uncertainty or surprises • The Chair indicated the First Nations wants more protection. The Draft Plan may be shelved due to lack of First Nation support. • Dave Loeks says to respond and rethink during the Rec Plan development phase based on public opinion, and other Draft Plan consultation submissions. 	

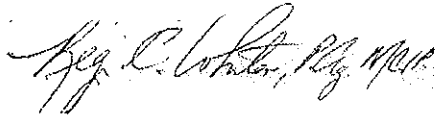
Agenda Item #10: Adjournment	
Discussion Topic	Action Item
<ul style="list-style-type: none"> • Reg motioned for adjournment <p>Moved: 1st Ray Hayes 2nd Albert Genier All in Favour Passed by Consensus</p>	

Meeting adjourned at 1:10 pm

Approval of Special Meeting # 11 Minutes (Meeting date June 19, 2009,)
Approved by Motion #2 Meeting #19 Aug 12, 2009



 Chair



 Senior Planner

Aug 12, 2009

 Date